

## TOWN OF CONCORD - COMMUNITY PARK

### PARK RULES AND REGULATIONS

1. Park Hours: 7 am to Dusk (Winter Hours: Labor Day through Memorial Day) or 9 pm (Summer Hours: Memorial Day through Labor Day). Reserved shelters are accessible from 10 am to Park closing time.
2. Preservation of Property: Destruction or defacing of park property is prohibited. No cutting or destroying of trees or plant life or disturbing wildlife is allowed.  
Sports teams should refrain from using the fields when doing so might cause ruts or damage to the playing surfaces. Repairing damage to the fields creates a great deal of work for the Town's limited staff and causes an undue burden on Town taxpayers. The Town works diligently to make sure all the fields are in excellent condition. Also, groups or athletic teams utilizing the park should take special care to ensure members of their organization and their guests and fans cause no damage to the bathrooms, shelters, dug-outs, or other structures. The Town of Concord takes great pride in the condition of Community Park. Any organization who abuses the facility in any way will be held responsible.
3. Firearms: Carrying or discharging of firearms is prohibited.
4. Traffic & Parking: In order to limit damage to the playing fields and in the interest of public safety, the following policies must be adhered to:
  - a. Speed limit is 5 mph
  - b. No parking more than 5 feet off roads or where prohibited by signs
  - c. Driving off roadways is prohibited
  - d. No operation of all-terrain vehicles or any such one passenger motor vehiclesIt is the responsibility of the organization or group utilizing the park to make sure these policies are followed. The Town of Concord reserves the right to have improperly parked vehicles towed at the owner's expense.
5. Fires: Fires shall be allowed only in grills. All fires shall be extinguished before leaving the site.
6. Garbage & Refuse: Littering and dumping are prohibited. No person shall throw or deposit litter in any park area except in public receptacles. Where public receptacles are not provided, all such litter shall be carried away from the area by the person responsible for its presence.
7. Dogs: All dogs must be licensed and kept on a leash (6ft or less) at all times. You must clean up after your dog. Dogs are not allowed on the athletic fields.
8. Alcoholic Beverages: Alcoholic beverages are not allowed unless your request is approved by the Concord Town Board. Requests must be submitted to the Town Clerk's Office by the Friday prior to the monthly Town Board meeting. Under no circumstances shall a person be under the influence of alcohol to the degree that he/she may endanger himself/herself or other persons or property, or annoy persons in the vicinity. No person under the age of 21 may consume or have in their possession any alcoholic beverage.
9. Glass Containers: No bottles or other containers made of glass are allowed in the park.
10. Smoking & Vaping: Absolutely no smoking or vaping of any kind is allowed on park grounds.
11. Drugs: No illegal drugs or substances are allowed on Community Park premises.
12. Conduct: Unreasonably loud noise or music, being threatening, abusive, insulting or indecent, and using indecent language are considered to be disorderly conduct and are strictly prohibited.
13. Shelter Reservation Fee: The fee to rent a shelter can be found on the accompanying request form and is per shelter. The application and fee must be submitted to the Town Supervisor's Office, 86 Franklin Street, Springville. Reservation fees are not transferable or refundable. There are no refunds.

Reservations must be made at least forty-eight (48) hours in advance and are granted on a first-come, first-served basis.

14. Decorations: Decorations may be applied with non-marking removable strips. Absolutely no tape, tacks, staples or nails can be used. Nothing can be affixed to any ceilings. Tablecloths cannot be stapled or tacked to any tables. No spray paint (including water soluble) is allowed. Any damage caused by using unauthorized items will be charged back to the person whose name the reservation is in. All decorations must be removed at the end of the event.
15. Equipment: Bounce houses, tents and other outdoor recreational equipment (dunk tanks, miniature golf, etc.) are prohibited unless prior approval is granted by the Town Board.
16. Security Deposit: A security deposit of \$200 must be paid by each athletic team utilizing the park on a seasonal basis. This security deposit may also be required for families or groups using the fields as well as a shelter. A security deposit of \$200 is required for the rental of the Pavilion Building. The security deposit may be returned upon the inspection of the premises as to cleanliness, damages or litter. Any litter, damage or destruction of any park property in excess of the security deposit is the responsibility of the athletic team, organization, group or person responsible for the reservation of the facility. The \$200 security deposit must be made by credit or debit card and will be handled by the Concord Town Clerk's Office and shall be paid upon confirmation of the reservation date.
17. Pavilion Building Rental: The Pavilion and kitchen therein must be cleaned after use. The building should be clean and maintained in the condition in which it was found.
18. Insurance: Athletic teams or organized groups utilizing Town facilities must provide certificates of insurance evidencing amounts not less than One Million Dollars (\$1,000,000) coverage and naming the Town of Concord as additional insured.
19. Anyone using Concord Community Park does so at their own risk. The Town of Concord assumes no responsibility for any loss of personal property or injury.

SHELTER/PARK RESERVATION REQUEST

NAME OF INDIVIDUAL OR GROUP: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE(S) REQUESTED: \_\_\_\_\_

CIRCLE FACILITIES NEEDED:

	<u>SHELTER #1</u>	<u>SHELTER #2</u>	<u>SHELTER #3</u>	<u>PAVILION BLDG (INCLUDES SHELTER #1)</u>
TOWN RESIDENT	\$50	\$25	\$25	\$200
NON-RESIDENT	\$75	\$50	\$50	\$250

NAME OF CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

Complete the above information and return with a check made payable to the Town of Concord for each shelter/pavilion requested. All fees are non-refundable.

Return or mail to:      Supervisor's Office  
                                    Town of Concord  
                                    PO Box 368  
                                    Springville, NY 14141

PLEASE NOTE: Reservations for Community Park facilities will be honored on a first-come, first-served basis. Reservations begin after April 1<sup>st</sup>.